

MileOne Autogroup Payroll and Holiday Calendar

Month	Bi-weekly Pay Date	Monthly Bonus Pay-Date (See NOTE 1*- Explanation of Pay dates)	Holiday (See NOTE 2*- Hours of Operation)
December 2020	Friday, Dec. 11 Thursday, Dec. 24	Tuesday, Dec. 15	Christmas Day (Friday, Dec. 25)
January 2021	Friday, Jan 8 Friday, Jan 22	Wednesday, Jan. 20	New Year's Day (Friday, Jan. 1)
February 2021	Friday, Feb. 5 Friday, Feb. 19	Tuesday, Feb. 16	N/A
March 2021	Friday, Mar. 5 Friday, Mar. 19	Monday, March 15	N/A
April 2021	Friday, Apr. 2 Friday, Apr. 16 Friday, Apr. 30	Thursday, Apr. 15	N/A
May 2021	Friday, May 14 Friday, May 28	Monday, May 17	Memorial Day (Monday, May 31)
June 2021	Friday, June 11 Friday, June 25	Tuesday, Jun. 15	N/A
July 2021	Friday, July 9 Friday, July 23	Thursday, Jul. 15	Independence Day (Sunday, July 4, celebrated Monday July 5)
August 2021	Friday, Aug. 6 Friday, Aug. 20	Monday, Aug. 16	N/A
September 2021	Friday, Sept. 3 Friday, Sept. 17	Wednesday, Sept. 15	Labor Day (Monday, Sept. 6)
October 2021	Friday, Oct. 1 Friday, Oct. 15 Friday, Oct. 29	Friday, Oct. 15	N/A
November 2021	Friday, Nov. 12 Friday, Nov. 26	Monday, Nov. 15	Thanksgiving Day (Thursday, Nov. 25)
December 2021	Friday, Dec. 10 Friday, Dec. 24	Wednesday, Dec. 15	Christmas Day (Saturday, Dec. 25)
January 2022	Friday, Jan 7 Friday, Jan 21	Wednesday, Jan. 19	New Year's Day (Saturday, Jan. 1)

NOTE 1:

The December 2020 bonuses will be paid on Wednesday January 20th 2021. The remaining month-end settlements for 2021 commissions/bonuses will be paid on the 15th of the following month, unless the 15th falls on a weekend or a Bank holiday, in which case it will be paid on the following Monday.

NOTE 2 continued on next page

NOTE 2:

New Year's Eve, Thursday December 31, 2020 - Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Sales: 9:00 – 6:00
- Regular hours for all other departments

New Year's Day, Friday January 1, 2021 - Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Hall Sales: 10:00- 6:00
- Silver Spring Sales: Closed
- Annapolis Sales: Closed
- MotorWorld Sales: Closed
- Heritage Sales: 10:00 -6:00
- Service Parts & Body Shop: Closed
- All other departments: Closed

Memorial Day, Monday May 31, 2021 - Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Sales- 9:00- 6:00
- Service Parts & Body Shop: Closed
- All other departments: Closed

Independence Day, Monday July 5th 2021- Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Hall Sales: 9:00-6:00
- Silver Spring Sales: 9:00-6:00
- Annapolis Sales: 9:00-6:00
- MotorWorld Sales: 9:00-6:00
- Heritage Sales: 9:00-6:00
- CIC employees will operate their regular schedules and receive the 8 hours Holiday pay.
- All other departments: Closed

Labor Day, Monday September 6, 2021 - Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Sales: 9:00 – 6:00
- Service Parts & Body Shop: Closed
- All other departments: Closed

Thanksgiving Day, Thursday November 25, 2021 - Hours of Operation:

- All Dealerships and departments are closed

Christmas Eve, Friday, December 24, 2021- Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Sales: 9:00 – 5:00
- All other departments: Closed to celebrate the Christmas holiday (see below).

Christmas Day, Saturday, December 25, 2021 - Hours of Operation:

- All Dealerships are closed

New Year's Eve, Friday, December 31, 2021- Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Sales: 9:00 – 6:00
- All other departments: Closed to celebrate the New Year's Day holiday (see below).

New Year's Day Saturday, January 1, 2022- Hours of Operation: (Your Divisional President will notify employees if actual operation times change).

- Hall Sales: 10:00- 6:00
- Silver Spring Sales: 10:00- 6:00
- Annapolis Sales: 10:00- 6:00
- MotorWorld Sales: 10:00- 6:00
- Heritage Sales: 10:00 -6:00
- Service Parts & Body Shop: Closed
- All other departments will celebrate the New Year's Day holiday on Friday December 31, 2021 (see above).